

NEW KENT HIGH SCHOOL

7365 Egypt Road
New Kent, Virginia 23124



Chris Valdrighi, Principal
Wendi James, Assistant Principal
Allison Strickland, Assistant Principal

Phone: (804) 966-9671
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Attn: Chris Valdrighi, Principal
Cc: Alveza Todd, Attendance Secretary

Vacation Approval Form

Please note that approvals for student absences due to vacation must be received one month prior to the intended absence, or if occurring at the beginning of the school year, one week prior to school starting. Students will be required to complete all course work in a timely manner and in compliance with NKHS attendance policy. Vacations may be excused for a maximum of five days and can be denied for any reason at the discretion of the Principal, including for conduct and attendance policy violations.

Student name: _____ Grade: _____

Dates of absence: _____ Date of request: _____

Signature of Parent Guardian: _____

Printed name of Parent Guardian: _____

Best contact number: _____

For Office Use only:

Date request received: _____

- ☐ Approved
☐ Denied

Signature: _____