

New Kent High School Counseling Department 2016-2017 Calendar

Ongoing Activities/Responsibilities

Individual Counseling	Consultation	Child Study Coordination	Scholarship Management
Bridging Communities Technical Center Coordination	Homebound Management	AP Coordinating	504 Management
Chesapeake Bay Governor's School Coordination	SAT Testing	Leadership Development Management	Foreign Exchange Student Management
Intervention Plans	Virtual Virginia Management	Website Management	Scheduling Current and Next School Year
Twitter Management	Attend IEP Meetings	VPT Testing for Dual Enrollment Students	

August 2016

Date	Time	Activity
August	Ongoing	Review/Adjust Student Schedules
August 26	10:00-12:00 am, 1:00-6:00 pm	Registration
August 31	8:00-11:00 am	Freshmen Orientation

September 2016

Date	Time	Activity
September- November	Ongoing	Senior Conference- Counselor's meet individually with each senior to discuss post high school plans.
September- November	Ongoing	Complete all 504 updates
September 9	10:00-11:00 am	School Counseling Department Meeting
September 28	6:30-8:30 pm	SAT Prep Class
Late September		Early College Scholars- Students complete paperwork, enter data in PowerSchool

October 2016

Date	Time	Activity
September- November	Ongoing	Senior Conference- Counselor's meet individually with each senior to discuss post high school plans.
October- November	Ongoing	Complete all 504 Updates
October 1	7:30 am- 12:45 pm	October SAT at New Kent
October 4	English 10 Classes	Sophomore Classroom Guidance- Making the Most of Your High School Experience
October 5, 12, 19, 26	6:30-8:30 pm	SAT Prep Class
October 12-14	All Day	Virginia School Counselor Association Conference
October 19	7:30-12:00 am	PSAT coordination and proctoring
October 24	9:30-10:30 am	School Counseling Department Meeting
October 25	VA/US History Classes	Junior Classroom Guidance- Timeline Activity

November 2016

Date	Time	Activity
September- November	Ongoing	Senior Conference- Counselors meet individually with each senior to discuss post high school plans.
October- November	Ongoing	Complete all 504 Updates
November- March	Ongoing	Sophomore and Freshmen Conferences- Counselors meet individually with sophomores and freshmen to complete their Academic and Career Plans
November 1	Health/PE 9 Classes	Freshmen Classroom Guidance- All GPA's Are Not the Same
November 2	6:30-8:30 pm	SAT Prep Class
November 5	7:45 am- 12:45 pm	November SAT at New Kent
November 7	Ongoing	End of First Marking Period- Review/meet with F list students
November 15	6:30-8:00 pm	Financial Aid Night
November 29	All Day	Course requests for 2017-2018 by homeroom sessions
November 30	10:30-11:30 am	School Counseling Department Meeting
November TBD	Homeroom	Program of Study/Scheduling Worksheet to Students

December 2016

Date	Time	Activity
November- March	Ongoing	Sophomore and Freshmen Conferences- Counselors meet individually with sophomores and freshmen to complete their Academic and Career Plans
December- January	Ongoing	Bridging Communities Technical Center Application Process
December 1, 7, 8, 13, 15	All Day	Course requests for 2017-2018 by homeroom sessions
December 7	6:00-8:00 pm	New Kent Special Programs Interest Meeting
December 14	12:30-2:30 pm	Class of 2016 Alumni Panel
Late December	Ongoing	Course Registration Follow Up
December TBD	TBD	School Counseling Department Meeting

January 2017

Date	Time	Activity
November- March	Ongoing	Sophomore and Freshmen Conferences- Counselors meet individually with sophomores and freshmen to complete their Academic and Career Plans
December- January	Ongoing	Bridging Communities Technical Center Application Process
January 17, 18	6:30-8:30 pm	8 th grade scheduling nights
January 31		End of Second Marking Period- Review/meet with F list students
January TBD	TBD	School Counseling Department Meeting

February 2017

Date	Time	Activity
November- March	Ongoing	Sophomore and Freshmen Conferences- Counselors meet individually with sophomores and freshmen to complete their Academic and Career Plans
February- April	Ongoing	See All Juniors for Academic and Career Advising
February 6-10	Ongoing	National School Counseling Week
February	At Change of Semester	Send Mid-Year Transcripts to all colleges students applied to
February 28	VA/US History Classes	Junior Classroom Guidance- Timeline Activity
February TBD	TBD	School Counseling Department Meeting

March 2017

Date	Time	Activity
November- March	Ongoing	Sophomore and Freshmen Conferences- Counselors meet individually with sophomores and freshmen to complete their Academic and Career Plans
February- April	Ongoing	See All Juniors for Academic and Career Advising
March-June	6:30-8:30 pm	SAT Prep Class
March 7	English 10 Classes	Sophomore Classroom Guidance- Making the Most of Your High School Experience
March 11	7:30 am- 12:45 pm	March SAT at New Kent
March 14	Health/PE 9 Classes	Freshmen Classroom Guidance- All GPA's Are Not the Same
March TBD	TBD	Chesapeake Bay Governor's School Applications Due
March TBD	TBD	Chesapeake Bay Governor's School Interviews and Testing
March TBD	TBD	School Counseling Department Meeting
March TBD	TBD	Review Diplomas and Seals for all Seniors

April 2017

Date	Time	Activity
April 5	Ongoing	End of Third Marking Period- Review/meet with F list students
April TBD	TBD	CBGS Notification Letters Sent to Applicants
April TBD	TBD	School Counseling Department Meeting

May 2017

Date	Time	Activity
May	Ongoing	Continue to track Senior progress/final plans
May-June	Ongoing	Review 2017-2018 Schedules
May 1, 2, 3, 4, 5, 8, 9, 10, 11, 12	Ongoing	AP Testing
May 25	6:30-8:00 pm	Scholarship Ceremony
May TBD	TBD	Scholarship Interviews
May TBD	TBD	School Counseling Department Meeting

June 2017

Date	Time	Activity
May-June	Ongoing	Review 2017-2018 Schedules
June 3	7:30 am- 12:45 pm	June SAT at New Kent
June 12-15	Ongoing	Graduation Preparation
June 16	7:00 pm	Graduation
June 16	Ongoing	End of Fourth Marking Period- Review F list students
By June 23	Ongoing	Update Senior Data in PowerSchool (Diploma, Seals, Grad Plans, etc.)
June TBD	TBD	School Counseling Department Meeting